



## Work History

<i>Most Recent First</i>		Dates (Month/Year)			
Employer		From	To	Name Employed As	
Address				Position	
City/State/Zip		Salary		Duties	
Phone Number		Starting	Final		
Supervisor				Reason For Leaving	
Full/Part Time?	<input type="checkbox"/> Full <input type="checkbox"/> Part <input type="checkbox"/> Temp	Weekly Hours			
May We Contact This Employer?				<input type="checkbox"/> Yes <input type="checkbox"/> No	

		Dates (Month/Year)			
Employer		From	To	Name Employed As	
Address				Position	
City/State/Zip		Salary		Duties	
Phone Number		Starting	Final		
Supervisor				Reason For Leaving	
Full/Part Time?	<input type="checkbox"/> Full <input type="checkbox"/> Part <input type="checkbox"/> Temp	Weekly Hours			
May We Contact This Employer?				<input type="checkbox"/> Yes <input type="checkbox"/> No	

		Dates (Month/Year)			
Employer		From	To	Name Employed As	
Address				Position	
City/State/Zip		Salary		Duties	
Phone Number		Starting	Final		
Supervisor				Reason For Leaving	
Full/Part Time?	<input type="checkbox"/> Full <input type="checkbox"/> Part <input type="checkbox"/> Temp	Weekly Hours			
May We Contact This Employer?				<input type="checkbox"/> Yes <input type="checkbox"/> No	

		Dates (Month/Year)			
Employer		From	To	Name Employed As	
Address				Position	
City/State/Zip		Salary		Duties	
Phone Number		Starting	Final		
Supervisor				Reason For Leaving	
Full/Part Time?	<input type="checkbox"/> Full <input type="checkbox"/> Part <input type="checkbox"/> Temp	Weekly Hours			
May We Contact This Employer?				<input type="checkbox"/> Yes <input type="checkbox"/> No	

		Dates (Month/Year)			
Employer		From	To	Name Employed As	
Address				Position	
City/State/Zip		Salary		Duties	
Phone Number		Starting	Final		
Supervisor				Reason For Leaving	
Full/Part Time?	<input type="checkbox"/> Full <input type="checkbox"/> Part <input type="checkbox"/> Temp	Weekly Hours			
May We Contact This Employer?				<input type="checkbox"/> Yes <input type="checkbox"/> No	

### Office Skills

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Typing Speed  | <input type="checkbox"/> Excellent Customer Service  | <input type="checkbox"/> Accuracy   |
| <input type="checkbox"/> 10-Key Experience   | <input type="checkbox"/> Basic Clerical & Processing | <input type="checkbox"/> Flexible hours, including weekends & some holidays |
| <input type="checkbox"/> Basic Math Skills   | <input type="checkbox"/> Bilingual is a plus         | <input type="checkbox"/> Reliability  |
| <input type="checkbox"/> Microsoft Office  | <input type="checkbox"/> Detail-oriented             |   |
| <input type="checkbox"/> Cash Handling   | <input type="checkbox"/> Organizational Skills       |   |
| <input type="checkbox"/> Other; Any other skills relevant to this position or others within the company. List: |  |   |

\_\_\_\_\_

\_\_\_\_\_

### Professional References

Please provide at least two business or professional references below.

Name	Title	Company Name & Address	Phone Number	Email

**In case of emergency, please list contacts:**

Name: _____	Address: _____
Relationship: _____	Phone Number: _____

*Please read carefully before signing:*

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize the references listed in this application, including personal and employment references, to provide you with all information pertinent to this application and I release all parties from liability for any damages that may result from the release of any information as a part of the employment verification process. I understand that my offer of employment is subject to a consumer credit report and criminal history check.

I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between Pinnacle Bank and myself for either employment or for the providing of any benefit. No promises regarding employment have been made to me, and I understand that no promise or guarantee is binding upon Pinnacle Bank unless made in writing.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of Pinnacle Bank, and that, if employed, my employment is at will and that I have the right to terminate my employment at any time for any reason and that Pinnacle Bank retains the same right.

I understand and agree that upon the event of employment, I will be expected to be candid and cooperative fully with any and all investigative efforts undertaken by Pinnacle Bank to resolve any customer or monetary transactions.

I understand and agree that in accordance with Federal Law, I must provide proof of identity and proof of eligibility to work in this country upon the event of employment.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

NOTE: If there are currently no job openings that are compatible with your qualifications and/or needs, then this application for employment will be retained for six months. After six months, future consideration will depend on reapplication.